### **Digital Systems for Sustainability**

A well-informed digital system can support you and your organisation to maximise productivity, streamline workflows and deliver products and services digitally to support your vision. Whether you’re starting with an existing system that isn’t quite delivering or don’t even know where to begin, we can help clients to build sustainability digitally.

The Digital Systems for Sustainability Programme is broken up into 2 phases. A discovery phase and a building and implementation phase.

**The Discovery Phase**

The discovery phase includes 4 x 2-hour workshops to help develop your Digital Systems Strategy plus 2 days of admin/research time to produce the preliminary recommendations & requirements specification needed to move onto the next phase.

***What you get:***

* Systems audit
* Requirements specification
* Evidence of need – market analysis
* Preliminary recommendations report

***The total cost of the discovery phase is £2,500***

**The Building & Implementation Phase**

Due to the flexible nature of digital systems and the variety of solutions, this phase can vary massively depending on the recommendations from the discovery phase. This phase focuses on planning, designing and rolling out the systems.

***What you get:***

* System design & planning
* System building & setup
* System training
* Operations manual, system documentation
* System testing and feedback

***The cost of the building & implementation phase starts from £5,000***

## **The Process**

Phase 1 – Discovery

We will work together through the Digital Systems for Sustainability Programme, beginning with a series of 3 workshops that will support the client to refine their requirements, objectives and expectations.

We start with an Audit of Need; what is in place already and what needs to change? Who are the system stakeholders and what do they need? The Audit will inform feasibility and provide a clearer picture of the current system and workflow.

Next, we begin gathering requirements, depending on previous workshops we may be focusing on a delivery system for content, a website, an internal productivity system or all the above. We work together here to map the outline of initial functionality and workflow. We aim to distil our thinking into a list of tangible requirements to build the system around.

From this you will receive a preliminary report outlining the proposed system and recommendations on how to move forward. A final workshop will allow us to respond to the report and together we can decide on a workplan to implement the system.

Phase 2 – Building & Implementation

With a clear workplan in place we can start to design, plan and implement the system. This phase is usually broken down into further phases focusing on specific functions or components of the system. Working together in a development cycle of planning, building, testing and refining will allow us to build a system that supports you and your organisation to maximise productivity, streamline workflows and deliver products and services digitally to support your vision.